

Dear,

Students have the option to pay their housing fees through the Installment Plan or Pay in Full.

For the 2022-2023 Academic Year University Housing, you selected:

Room Type: **Double**

*\*note if your room type doesn't say Plus or Premium you are in a Standard.*

Meal Plan: **19 Meal Plan**

Service Fee: **-100.00**

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**IF YOU CHOOSE TO PAY IN FULL, THE ACADEMIC YEAR COST MUST BE PAID BY **TUESDAY, AUGUST 16TH AT 5 PM.** AFTER WHICH, WE WILL WAIVE THE \$40 INSTALLMENT PLAN CHARGE.**

**IF THE FULL PAYMENT IS NOT RECEIVED BY **TUESDAY, AUGUST 16TH AT 5 PM,** YOU WILL BE CONSIDERED ON THE INSTALLMENT PLAN AND THE \$40 INSTALLMENT PLAN CHARGE WILL REMAIN ON YOUR ACCOUNT.**

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Room Type	Academic Year Cost
Triple Standard	\$7850
Double Standard	\$8850
Single Standard	\$9850
Double Plus	\$9350
Double Premium	\$9850
Single Premium	\$10850
2-BR-Suite	\$10850

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Meal Plan	Academic Year Cost
10 Meal Plan	\$3,758
210 Block Plan	\$4,150

19 Meal Plan	\$4,440
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Social Fee	Service Fee
\$60	-100.00

#### HOW TO CALCULATE YOUR PAID IN FULL AMOUNT:

**The formula is: Room Type (Full Year Cost) + Meal Plan (Full Year Cost) + \$60 Social Fee - Service Fee Paid = Paid in Full Cost due August 16th.**

**EXAMPLE:** Say you have noted above the following

Room Type = Double Premium,

Meal Plan 210 Block

and your service fee is \$275.

Then per the housing fees page you will have \$9850 (room) + \$4150 (210 Meal) + \$60 Social fee - \$275 service fee = \$13,715

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If you elect to Pay in Full, here's how to make your payment:

#### HOW TO PAY ONLINE:

1. Log into your MyCSULB account.
2. Go to "Student Center" - "Finances".
3. Click on "Make a Payment".
4. Click on "Go to Payment Website" .
5. Click on "Pmt Housing Restrict Pmt Plan" or "Pre-Pay" and input the full amount based on the calculation above.

**IMPORTANT:** Once your full payment is made, inform the Housing Office at [housing@csulb.edu](mailto:housing@csulb.edu) immediately to ensure that the payment was applied to housing correctly.

#### HOW TO PAY BY CHECK:

1. Make the check out to "CSULB".
2. Write student name and Campus ID number on the check.
3. [Fill out the payment card and enclose it with payment.](#)
4. Mail your check with enclosed payment card to:

CSULB  
1250 Bellflower Blvd. BH-155  
Long Beach, CA 90840-0103

**NOTE:** Payment must be received by Cashier's Office by August 16th at 5 PM. The postmark date is not considered in this case.

**IF PAYING BY FINANCIAL AID or INSTALLMENT PAYMENT:**

If you selected, Pay in Full on your application and expect to pay with Financial Aid, you will automatically be on the "Installment Payment Plan". Financial Aid disburses funds by the semester and not for the entire academic year. If you selected to Pay in Installments on your application, no further action is required at this point. The one-time installment fee of \$40 will be placed on the account and should be covered by the service fee you paid, regardless with option you selected.

**NOTE: The first installment for the 2022-2023 Academic Year is due September 1st, 2022.**

If you have any questions do not hesitate to contact us at [housing@csulb.edu](mailto:housing@csulb.edu).

Sincerely,  
Roshan Jayasinghe  
Housing Occupancy Analyst  
Housing & Residential Life  
California State University Long Beach

This is an automated message, if you have questions email or call the housing office at 562.9