



Dear,

This is a reminder that room selection begins tomorrow, July 7th, and continues until Wednesday, July 13th. Room Selection takes place on the [Housing Portal](#) which can be accessed by logging into your CSULB SSO.

Please log-into your Housing Portal to access your room selection timeslot.

-WHAT TO DO BEFORE YOUR ROOM SELECTION TIMESLOT-

- **Familiarize yourself with the Room Selection Process.**
 - Attached to this email are screenshots of the Room Selection Process. Look through them closely to familiarize yourself with the process.
- **Coordinate amongst your roommate group to decide who will be logging in to select your room.**
 - Only one individual needs to log-in and will pull roommate(s) into the chosen room(s) if the number of bed spaces needed are available to select.
- **If you have a different timeslot as your roommate, assign the individual with the earlier time slot as the group leader.**
 - The group leader will log-in and select a room on their roommate's behalf.
- **Understand room layouts and building locations by visiting <https://www.csulb.edu/student-affairs/university-housing-residential-life/layouts>.**
- **Discuss with your roommate group your preferred building, floor level and room.**
- **Discuss potential second choice options with your roommate group.**
 - Your first choice room might not be available at the time of your room selection.

-SOME HELPFUL TIPS-

- **It is important that the roommate confirms the space when the opportunity is available.**
 - NOTE: During selection process, if you plan to pull your roommate(s) into the room, be sure to select the same number of beds as you have selected roommate(s).

- **Group leaders can select up to 3 rooms at a time to properly place roommates into rooms.**
 - This would allow you to be potential neighbors if your original choice is not available
- **If you are confirmed in a Thematic Community:**
 - To search for a room faster, make sure to select the building where the community is located.
- **If you were confirmed a Single Room:**
 - Do not select a room as it will be assigned by the Housing Office.
- **If you requested a Single Room and are awaiting confirmation:**
 - Participate in the Room Selection process under the assumption that if you have not yet been confirmed for a single room, you will not be receiving one. If you are confirmed for a single after Room Selection, your room choice will be released and we will assign you a single room.
- **If you opted out of choosing a roommate:**
 - Please follow your timeslot to select a room. Any student who places themselves in the same room you selected will be your roommate regardless of profile matches.
- **If you do not select a room:**
 - You will automatically be assigned one based on vacancies.

NOTE: When selecting rooms, you only have a 10 minute window to finalize the selection, after which your selection will be lost and you will need to restart the process.

Important: Housing reserves the right to make any changes, if necessary, of an applicant's room or roommate(s) assignment.

For those residents who were selected to live in Gender Inclusive Housing or were offered a Single Room – do not select a room, as it will be assigned by the Housing Office.

For further information about our Residence Halls, Cancellation Policy, and other Policies and Procedures, visit our website at <http://www.housing.csulb.edu> or contact our office at (562) 985 - 4187.

We welcome you and look forward to having you in the Housing & Residential Life Program.

Sincerely,

Roshan Jayasinghe

Housing Occupancy Analyst

Housing & Residential Life
California State University Long Beach



Housing Office: housing@csulb.edu

Housing Office: (562) 985-4187

Website: www.housing.csulb.edu

This is an automated message, if you have questions email or call the housing office at 562.985.4187