

Faculty- in- Residence (FIR) Program Overview
Housing and Residential Life
California State University, Long Beach

Mission Statement

To expand educational programming and academic support for students living in the residence halls through a diverse selection of educational activities led and assisted by both faculty living in the residence halls and academic resources available on campus.

Program Role

To provide the opportunity for students to interact with faculty through educational programming, academic support endeavors, and social interactions in the residence halls.

Job Duties

Faculty in Residence (FIR) are required to have 10 resident contact hours per week when school is in session. Contact hours include the following:

- attendance at a Faculty in Residence meeting held once a month
- participation in student staff training sessions held prior to the beginning of each semester in late August and mid-January.
- participation in new resident orientation typically held the Sunday prior to the first day of school in the fall
- coordination of a faculty event held during Week of Welcome at the beginning of fall semester
- attendance at a residential life staff meeting once per semester
- meeting monthly with the Resident Assistant (RA) of the FIR's building
- completion of a monthly report documenting the contact hours for the month
- coordination of one event/ project per semester. The project itself must be 2 or more hours depending on the nature of the project. The event must be open to all residents to attend. This event can be coordinated with a Resident Assistant, Coordinator, or other faculty member. The event may take place on or off campus.
- provision of educational programs, working with Housing and Residential Life staff on various projects, tutoring, holding resourceful seminars, attending committee meetings, assisting and setting up study groups and attending Resident Assistant projects and building events.
- provision of regularly scheduled, weekly drop in hours held in the residence halls. Drop in hours are similar to office hours, and may include tutoring, giving resume advice, academic advising, career guidance, etc.

Compensation and Terms

Compensation includes an unfurnished studio apartment within a residence hall and 19 meals per week during the academic year (14 meals per week during the summer) when the dining halls are open for both the faculty member and their spouse/domestic partner.

For tax purposes, a monthly payment of \$100 is required. Due to the nature of the facilities, children and pets cannot be accommodated.

Contracts are renewed yearly with a maximum of a 3 year term, and are contingent upon meeting expectations and requirements as outlined by Housing & Residential Life. Faculty in Residence appointments are for the full academic year although we reserve the right to cancel an appointment at any time for unsatisfactory service or a drop in residence hall occupancy that requires hall closings and/or staff reductions or relocation

Faculty members and their guests must abide by the rules and regulations of the University and the office of Housing & Residential Life for the duration of their stay in the Residence Halls. This includes the prohibition of alcohol (storage or consumption). Failure to abide by University and Housing policies will result in the immediate removal from the program and the halls.

Appointment will be contingent on Live Screen background screening results. Anticipated start date is August 15, 2011; end date is May, 31, 2012.

Desired Experience and Personal Qualities:

- Experience working with undergraduates outside the classroom
- Experience living/working in a residence hall setting
- Positive and enthusiastic attitude
- The desire to interact and reach out to students and staff in the Residence Hall community
- Experience planning and implementing workshops and programs
- Understanding of the residential environment
- Self-motivated; ability to fulfill expectations with minimal supervision
- Ability to be creative and innovative in helping the program to progress in a positive direction

