

# LONG BEACH

Dear,

Please read the following information for reminders of Fall Break, information about Winter Break, and the end of Fall semester Request to Vacate process. To ensure the security and safety of all residents, your cooperation in following the instructions is important and appreciated.

### FALL BREAK INFORMATION

- Fall Break (No Classes): Monday, November 25th Friday, November 29th
- Students are welcome to stay during Fall Break free of cost.

## **DINING HALL CLOSURES**

- Between Saturday, November 23rd Tuesday November 26th Brunch & Dinner will be served at Hillside & Beachside Dining Halls.
- Last meal served: Wednesday, November 27th
  Brunch
- Dining Halls closed: Thursday, November 28th Sunday, December 1st Mid-day
- First meal served after break period: Sunday
  December 1st Dinner

# **WINTER BREAK INFORMATION**

- Residence Halls close: Thursday, December 19th at 11 AM.
- All students (except for those approved to stay for winter break) must be out of their room and the halls by Thursday, December 19th at 11 AM.
  - If you need to stay past that date, or any portion of Winter Break, you must sign up for the Winter Break stay on the Housing Portal for a weekly fee of \$60.
- Residence Halls reopen: Sunday, January 19th at 10
  AM

## **DINING HALL CLOSURES**

- Last meal served: Wednesday, December 18th Dinner
- Dining Halls closed: Thursday, December 19th Sunday, January 19th
- First meal served: Monday, January 20th

# PLANNING ON STAYING IN THE HALLS DURING WINTER BREAK?

- You can sign up for Winter Break on the Housing Portal between these dates: **Monday, November 18th Friday, December 6th.** 
  - o Upon sign in, please select "Forms & Break Info" and follow the given prompts.
  - Weekly cost of \$60.
  - o There is no meal service during Winter Break.
  - o IMPORTANT: if you are requesting to vacate for end of fall semester, you will not be able to stay for winter break as vacating date deadline is Thursday, December 19th 11 AM.

## CLICK HERE TO SIGN UP FOR WINTER BREAK STAY

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# **END OF SEMESTER REQUEST TO VACATE**

- Upon approval, residents can request to terminate their housing contract at the end of the Fall semester by filling out a Request to Vacate Form and providing appropriate documentation to support the request.
  - Reasons you may need to submit a Request to Vacate: transferring schools, withdrawing, graduating, studying aboard next semester, exchange student returning to home country, etc.
  - o Only completed Request to Vacate Forms with supporting documentation will be reviewed.
- End of Semester Request to vacates will start being accepted started, Monday, November 4th
- The deadline to submit your end of Fall semester Request to Vacate is **Friday, November 22nd**.
- The Request to Vacate form can be found here.
- All early vacate requests are subject to our <u>cancellation policy</u>.

Sincerely,

Housing and Residential Life Office California State University Long Beach







 $Housing\ Office: \underline{housing@csulb.edu}$ 

Housing Office: (562) 985-4187

Website: www.housing.csulb.edu

This is an automated message, if you have questions email or call the housing office at 562.985.4187