



**Housing and
Residential Life**

CALIFORNIA STATE UNIVERSITY
LONG BEACH

Dear,

This is a reminder that room selection begins tomorrow, Tuesday July 7th, and continues until Thursday July 9th. You must login to the [Housing Portal](#) to complete the room selection process.

-WHAT TO DO BEFORE YOUR ROOM SELECTION TIMESLOT-

- **Log into the Housing Portal to determine your timeslot for room selection.**
- **Familiarize yourself with the Room Selection Process.**
 - Attached to this email are screenshots of the Room Selection Process. Look through them closely to familiarize yourself with the process.
- **Coordinate with your roommate group to decide who will be logging in to select your room.**
 - Only one individual needs to log-in and will pull roommate(s) into the chosen room(s) if the number of bed spaces needed are available to select. as long as there are enough available bedspaces.

- **Understand room layouts and building locations by visiting <https://www.csulb.edu/student-affairs/university-housing-residential-life/layouts>**
- **Discuss with your roommate group, your preferred building, floor level, and room.**
- **Discuss potential second choice options with your roommate group.**
 - Your first choice room might not be available at the time of your room selection, so try to have a back up choices.

-HELPFUL TIPS-

- **It is important that the roommate confirms the space when the opportunity is available.**
 - NOTE: During selection process, if you plan to pull your roommate(s) into the room, be sure to select the same number of beds as you have selected roommate(s).
- **Group leaders can select up to 3 rooms at a time to properly place roommates into rooms.**
 - This would allow you to be potential neighbors if your original choice is not available
- **If you are confirmed in a Thematic Community:**
 - To search for a room faster, make sure to select the building where the community is located.
- **If you were confirmed a Single Room:**
 - Housing will assign your room to you.
- **If you requested a Single Room and are awaiting confirmation:**
 - Participate in the Room Selection process under the assumption that if you have not yet been confirmed for a single room. If you are confirmed for a single after Room Selection, your room choice will be released, and we will assign you a single room.
- **If you opted out of choosing a roommate:**
 - Please follow your timeslot to select a room. Any student who places themselves in the same room you selected will be your roommate regardless of profile matches.

- **If you do not select a room:**
 - You will automatically be assigned one based on vacancies.

NOTE: When selecting rooms, you have a 30 minute window to finalize the selection, after which your selection will be lost and you will need to restart the process.

Important: Housing reserves the right to make any changes, if necessary, to an applicant's room or roommate(s) assignment.

For further information about our Residence Halls, Cancellation Policy, and other Policies and Procedures, visit our website at <http://www.housing.csulb.edu> or contact our office at (562) 985 - 4187.

We welcome you and look forward to having you in the Student Housing Program.

Sincerely,

Student Housing

California State University Long Beach





Housing Office: housing@csulb.edu

Housing Office: (562) 985-4187

Website: www.housing.csulb.edu